



LEARNING FROM HOME STUDENT GUIDE



DAILY REQUIREMENTS

- Ensure that you are readily prepared with all resources, including stationery and online tools
- Check email and Google Classroom for announcements/feedback
- Check your timetable and make sure you set reminders for any live classes through Video Conferencing (VC)



SUITABLE WORKSPACE

- Your learning space should be tidy, comfortable and as quiet as possible
- Use a desk or table to help stay focused, organised and maintain good posture
- Use your workspace for VC – don't walk around or lie down



DRESS APPROPRIATELY

- You do not have to wear uniform but dress in neat, appropriate, casual clothes
- Do not wear pyjamas
- Make sure your clothes are appropriate for a VC



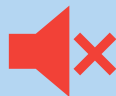
ORGANISATION

- Wake up with enough time to get ready for your first class
- Be prepared – make sure you have the required resources, including pens and paper for notes
- Charge/plug in devices
- Use headphones when doing a VC



ETIQUETTE

- All BWSC policies and normal expectations of behaviour still apply
- Be polite and respectful to your teacher and classmates
- Mute your microphone until required
- Turn your phone to silent



WORK ETHIC & VALUES

- Complete tasks to the best of your ability and with integrity and academic honesty
- Submit work on time
- Comply with the BWSC and Department of Education's student use of digital devices and online services policy



HEALTH

- Take a break every 45-60 minutes
- Eat regular meals and healthy snacks
- Go outside if possible every day, or open the windows
- Maintain good exercise habits even if indoors
- Let us know if you're unwell



COMMUNICATION

- Only use your student email and Google Classroom to contact teachers
- Collaborate with & support each other
- Be proactive and inform your teachers if you can't meet deadlines or need support



WELLBEING SUPPORT:

- For any extra support, ask in the Google Classrooms and ask your teachers for assistance