



# **Brisbane Water Secondary College**

**Woy Woy Senior Campus**  
Tel: 02 4341 1600 Fax: 02 4344 3263

## **EXCURSION LETTER**

**YEAR/CLASS/SUBJECT:** Yr 11 Legal Studies and Y10 Commerce

**PURPOSE OF EXCURSION:** Study hierarchy of the courts and court procedures

**DATES OF EXCURSION:** 28<sup>th</sup> March 2013

**COST:** rail fare

**DESTINATION:** Downing Centre Court Complex

**TIME OF DEPARTURE:** 7.30am meet at WW Station

**FROM:** Woy Woy Station

**TIME OF RETURN:** 4.00pm approx..

**TO:** Woy Woy Station

**TEACHER-IN-CHARGE:** Mr. Nicol

**SUPERVISING TEACHERS:** Ms. Labberton

**TRANSPORT:** Train /Bus

**DRESS/EQUIPMENT:** School Uniform/notepad/pen/wet weather gear if applicable

**FURTHER INFORMATION:** See Mr. Nicol

**EXCURSION RULES FOR STUDENTS N.B.** (Students who do not normally keep school rules in class/at school will not be allowed to participate in this excursion):

1. Must be dressed as per instructed above.
2. Follow all teacher instructions and fully cooperate at all times.
3. Practise self-discipline and ensure that they do NOT: swear; make unnecessary noise; yell; run around in trains or buildings or other public places or do anything to upset members of the public.
4. No smoking, no alcohol, no drugs of any kind.
5. Show pride in the school by being a good model of behaviour.
6. Students are to especially follow courtroom protocols inside the complex

Mr. D Allomes  
Principal

Teacher In Charge: Mr. Nicol

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### **PERMISSION NOTE (Please detach and return to Teacher-in-Charge)**

I give my son/daughter \_\_\_\_\_ of Yr \_\_\_\_\_ permission to attend this excursion at \_\_\_\_\_ on \_\_\_\_\_ 2013 travelling by \_\_\_\_\_

I have discussed the rules with \_\_\_\_\_ and believe that s/he fully understands them and knows that they are to be followed.

S/he requires the following medication during the excursion \_\_\_\_\_.

SIGNED \_\_\_\_\_ (PARENT/CAREGIVER)