

21 Ways To Find An Apprenticeship

The more strategies you use together, the more you multiply your chances of recruitment success. Try them all to win that apprenticeship!

VET at school

Vocational Education & Training in Years 11&12. Employers love applicants with real skills and experience. They often call teachers looking for the best students.

T-VET courses

Same as VET but delivered by TAFE.

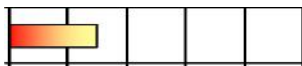
School-Based Apprenticeship

Most schools can help you find a SBA or School Based Traineeship. Ask your employer to talk to your careers advisor to set this up.

Work Experience

Schools, Training providers and some employment programs can arrange legal Work Experience for you. Around a quarter get a job offer this way, if you impress!

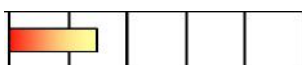
Estimated Recruitment Success



Unsolicited resumes

Especially good for construction trades, with no office to visit. Include an enthusiastic cover letter with your resume or a polished intro if phoning around. Also ask if they can pass around your details to other tradesmen they know, because you are really keen. Sell yourself.

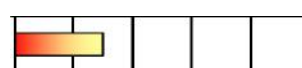
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Careers Markets

Meet a hundred employers in one day! Nepean Careers Market is in July every year. Western Sydney Apprenticeship Expo is in September every year. Visit skillsone.com.au for news on major markets.

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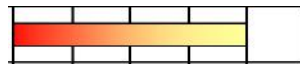
Golden Rule

Don't put all your eggs in one basket. Apply to everyone. Multiply your chances with every extra step you take!

Cold Canvassing Door to Door

This has always worked if you're serious! Dress up. Load a back pack with resumes and your portfolio. Practice your greeting and handshake. Ask if they know of anyone in the area? Ask if you can leave a resume in case they hear of anything. Do a second lap if needed. The reason this works so well is most people are too lazy or shy to knock on 100 doors. Meaning the few that do have around 50 to 80% success.

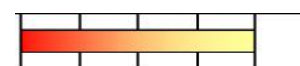
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Pre-apprenticeship courses

Can cut months or even a year off the apprenticeship period. Often employers line up waiting for graduates. Talk to TAFE and Group Training Organisations or Google "Pre-apprenticeship" or "Pre-Vocational" Course. Trouble is Pre-Apprenticeship course are in short supply, and hard to find out about. Be quick to get in if you get the chance. 50 to 80% success!

Estimated Recruitment Success



Newspapers

Less than 20% jobs found this way, but that is still a lot of jobs! Highly competitive, because everyone sees it and goes for it. Best if you are in early. Yesterdays classified ads may be too late. Read the ad and ensure that your application letter or phone call addresses the key points. E.g. Driver License or experience.

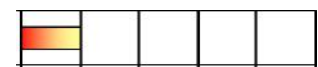
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Self Promotion

Make your own poster with tear-off tags. Think of best places to display it. E.g. trade supply stores. Ask permission with a nice smile.

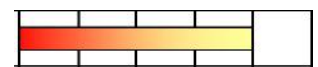
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Networking Friends & Family

Word of Mouth works big time! Don't keep your intentions a secret. Lucky people are well liked and people want to help them. Build an army of people all keeping their eyes open for you. Be nice to your Grandmother - your No1 salesperson.

Estimated Recruitment Success



Web Sites

Jobsearch.gov.au, Seek.com.au, Mycareer.com.au, Careerone.com.au.

Often linked to Newspapers. Always send a cover note and quote the Job Number or Name. Better to tailor each application to sell your suitability & interest per the ads detail, than spraying dozens of generic resumes .

Estimated Recruitment Success



Teachers and Career Advisers

Teachers are not recruitment agents, yet some employers approach schools looking for apprentices. Teachers usually only recommend the best students, with positive attitudes. Teachers must know your interests.

Estimated Recruitment Success



Private Employment Agencies

Not to be confused with Jobactive agencies. Private agencies charge the employer big bucks to recruit staff. Most employers do not pay big bucks to recruit apprentices, but if you ring around you may find some that are planning a recruitment. Private agencies normally advertise in the paper or the web. You can call private agencies and ask if you can register for any apprenticeships that may become available.

Estimated Recruitment Success



Job Active Providers

Government funded to help you. Ask Centrelink to refer you (its all free). Not a lot of help for first 3-6 months, then progressively more help if you are still struggling.

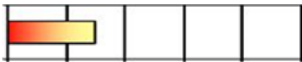
Estimated Recruitment Success



Researching major employers web sites

Find out their process and dates. Places like Woolworths are very keen for Butchers and Bakers. Read what their web site says about how and when to apply!

Estimated Recruitment Success



Harder to Win. ☹️

IT, Graphics, Carpentry, Electrical, Plumbing, Hair Dressing, Beauty...

Easier to Win 😊

Butcher, Baker, Chef, Painter, Brick Layer, Plasterer, Welder, Metal Trades, Spray Painter, Panel Beater, Aged Care...

Army, Navy & Air Force

Fantastic opportunities and wages for apprentices. Accelerated Training. But they also want good people prepared to really learn their trade. www.defencejobs.gov.au Try Reserves too. You either love it or not. Well worth a serious consideration.

Community Non Profits

Ropes crossing Skilling and Employment provide free help. (They're great!) Youth Workers at Neighbourhood Centres know the local services and will help you. Form your own support group to polish resumes, and keep each other motivated!

Disability Employment Services

Job Prospects greater if you only have a mild disability. Can access a heap of specialist support and incentives for employers. Ask about DNAWS scheme. Wise Employment, Nova and Breakthru Employment have great reputations.

Group Training Organisations

Quality employers of tens of thousands apprentices and almost always recruiting on behalf of Host Employers. Often run Pre-Apprenticeship courses too. Some specialize in just one industry. EG. Construction or Automotive. **Google "Group Training"**

Tips and Traps

Trap 1. The classic rookie mistake is to apply for one or two positions and wait for a start date. It may never come regardless of any reassurances the employer may have given you.

Trap 2. Cherry picking the easiest job hunting ideas. Success comes from hard work. Use every viable strategy and keep at it daily till you win.

Tip: Talk to a job coach at Transition to Work. It's a new service just for young people. Just walk in and say hello.

Best Wishes, Ian Palmer

12 steps that work time and time again

Dr John Taccori

1. Good typed resume, covering letter & portfolio
2. Include in your resume: experience, personal value statement, skills of competence
3. Research industry & company.
4. Dress well and conservatively
5. Be early for the interview (Turn up, because half don't and you win!)
6. Don't bring a friend to the interview
7. Have three relevant questions ready for the interviewer
8. Good eye contact, firm hand shake
9. Show enthusiasm, knowledge of the industry and a willingness to learn
10. Take time to answer the questions
11. After the interview send a thank-you letter/ card /email

The ultimate secret to success
Nothing in this world can take the place of persistence

Breaking News

The Federal Government has funded a new network of specialist service providers, just for 15 to 21 year olds!

The Schools Industry Partnership (SIP) is the provider for the Penrith, Blue Mountains and Hawkesbury regions.

Penrith:

Shop 9, NK Centre Arcade
450 High St
Free call: 1800 912 611

Windsor:

Hawkesbury House, 6 Christie St.
Opp Centrelink near Evergreen Café.
Free call: 1800 343 699

Katoomba:

(Fridays) 27 Waratah St, Near Centrelink
M: 0438 774 975



Schools
Industry
Partnership

